

**KINGSBURG CITY COUNCIL
REGULAR MEETING
JANUARY 17, 2007**

**4:00 P.M. to 6:00 P.M. – KINGSBURG CITY COUNCIL/PLANNING
COMMISSION JOINT MEETING**

6:00 P.M. CLOSED SESSION

At 6:00 P. M. the Council went into Closed Session to discuss the following items:

Conference with Labor Negotiators

Agency Designated Representative: (Kenneth Caves) –
Employee Organization: KPOA (Kingsburg Police Officers Association); KPFA (Kingsburg Professional Firefighters Association)
Government Code Section 54957.6

Conference with Labor Negotiators

Agency Designated Representative: City Manager Don Pauley and Assistant City Manager/Finance Director Don Jensen; Unrepresented Employees
Government Code Section 54957.6

7:00 P.M. REGULAR CITY COUNCIL MEETING

Invocation was given by Pastor Jim Collins of the Kingsburg Baptist Church followed by the Pledge of Allegiance led by Mayor Bergstrom.

Call to Order and Roll Call

At 7: 13 P.M. Mayor Bergstrom called the regular meeting of the Kingsburg City Council to order.

Councilmembers Present: Bruce Blayney, Paul Kruper, David Karstetter, Milo Smith and Mayor Leland Bergstrom.

Staff Present: City Manager Don Pauley, Assistant City Manager/Finance Director Don Jensen, City Attorney Michael Noland, City Engineer Dave Peters, Planning and Development Director Terry Schmal, Fire Chief Jim Proctor, and City Clerk Sue Bauch.

Others Present: Crystal Tufenkjian, Allan Stimmel, Dave Crinklaw, Sandra Statts, and Austin Herzong.

Public Comments – None

Approve Agenda – Councilmember Karstetter made a motion, seconded by Councilmember Smith, to approve the Agenda as presented. The motion carried by unanimous aye voice vote.

Consent Calendar – Councilmember Kruper moved that the Consent Calendar be approved with the exception of Item No. 8 (Acceptance of Final Map No. 5610) which he asked to have pulled. The motion was seconded by Councilmember Smith and carried by unanimous voice vote.

Approval of City Council Minutes – Approve minutes from the Regular City Council meeting held on December 20, 2006 as prepared by City Clerk Sue Bauch.

Check Register - Ratify/approve payment of bills listed by Assistant City Manager/Finance Director Don Jensen on the check register for December 15, 2006 through January 12, 2007.

Financial Summary - Accept the Financial Summary for the month of December 2006 as prepared by Assistant City Manager/Finance Director Don Jensen.

**Kingsburg City Council
Regular Meeting
January 17, 2007**

Audit – Approve the 2006-2007 Fiscal Year Audits for the City of Kingsburg and the City of Kingsburg Redevelopment Agency as prepared by M. Green & Company. Staff report prepared by Assistant City Manager/Finance Director Don Jensen.

Surplus and Sale of Three Outdated Ambulance Gurneys – Approve the surplus of three outdated Ferno style ambulance gurneys and authorize the Fire Chief to dispose of the gurneys through donation, trade or sale. Report prepared by Fire Chief Jim Proctor.

Acceptance of Parcel Map No. 61 – Adopt Resolution No. 2007-01 approving Final Parcel Map No. 61 and accepting the offers of dedication on behalf of the public for the streets and easements as offered on the map in accordance with the terms of the dedications. Report prepared by City Engineer Dave Peters.

Notice of Completion of Waterline Replacements Phase I – Accept the Waterline Replacements Phase I Project constructed by John Gorsky Construction. Report prepared by City Engineer Dave Peters.

Kingsburg Chamber of Commerce Annual Dinner Awards:

* **Citizen of the Year Award** – Adopt Resolution No. 2007-03 recognizing and honoring the Citizen of the Year.

* **Educator of the Year Award** – Adopt Resolution No. 2007-04 recognizing and honoring the Educator of the Year.

* **Junior Citizen of the Year Awards** – Adopt Resolutions No. 2007-05 and 2007-06 recognizing and honoring the Junior Citizens of the Year.

* **Gold Seal Awards** – Adopt Resolutions No. 2007-07 and 2007-08 recognizing and honoring the Gold Seal Award Winners.

* **Safety/Emergency Service of the Year Award** – Adopt Resolution No. 2007-09 recognizing and honoring the Safety/Emergency Service Award Winner.

*These Resolutions are generic in order to maintain anonymity until awards are presented at the Chamber Dinner on January 25, 2007.

Pulled Consent Calendar Items: Item No. 8 - Acceptance of Final Map No. 5610 – Report prepared by City Engineer Dave Peters.

Councilmember Kruper stated that he had asked to have this item pulled in order to ascertain whether or not it is too late to add a walking trail along this subdivision. City Engineer Dave Peters advised that there is a walking trail designated on the map. He also commented that the east/west street names are flowers, starting with Azalea.

A motion was made by Councilmember Blayney to Adopt Resolution No. 2007-02 approving the final map for Tract 5610, accepting on behalf of the public the streets and easements as offered on the map in accordance with the terms of the dedications. Also authorizing the City Manager to execute the Subdivision Agreement on behalf of the City, subject to review as to form by the City Attorney. The motion was seconded by Councilmember Smith and carried by unanimous aye voice vote.

REGULAR CALENDAR

Kingsburg District Chamber of Commerce Requests – Consider letters submitted by Chamber of Commerce Executive Director Jess Chambers requesting: (1) a \$250.00 contribution from the City towards the February 2, 2007 Blossom Trail of Fresno County Opening Ceremony to be held in Kingsburg; and (2) authorize street closures for 2007 Chamber events including the Car Show, Swedish Festival, and Farmers Market.

**Kingsburg City Council
Regular Meeting
January 17, 2007**

Kingsburg Chamber of Commerce Executive Director Jess Chambers summarized his requests which the Council had before them in writing. He stated that Kingsburg is the gateway to the blossom trail and this year the opening ceremony will be hosted by Kingsburg. He stated that this is a one time only request. If we host again, it will be handled differently.

A motion was made by Councilmember Blayney to approve an amendment to the budget to allow a \$250 contribution toward the 2007 Blossom Trail Opening Ceremony and authorize the street closures for the various Chamber events as requested. The motion was seconded by Councilmember Kruper and carried by unanimous aye voice vote.

Upper Kings Integrated Regional Water Management Plan Agreements-In-Principle –
Consider Report prepared by City Manager Don Pauley.

Crystal Tufenkjian, representing Kings River Conservation District, briefly summarized this proposal.

A motion was made by Councilmember Blayney to adopt Resolution No. 2007-10 Supporting the Upper Kings Integrated Regional Water Management Plan Agreements-In-Principle. The motion was seconded by Councilmember Karstetter and carried by unanimous aye voice vote.

Potential Strategy for Eliminating Peninsulas of Unincorporated (County) Territory -
Report prepared by Planning and Development Director Terry Schmal.

Councilmembers Blayney and Smith asked about potential conflict due to the location of the areas in question in relation to their properties. City Attorney Mike Noland stated that he does not see a conflict in this case.

Planning and Development Director Terry Schmal summarized his staff report and presented an overhead showing the unincorporated corridors, pointing out the very irregular boundaries that are surrounded by City limits. He summarized his discussions with the property owners and potential developers for these areas and walked the Council through the procedure to bring these areas into the City.

Following discussion with both property owners and potential developers of the areas in question, a motion was made by Councilmember Blayney directing staff to initiate discussions with the County of Fresno and talk to property owners to work out the details for potential annexation of the areas in question. The motion was seconded by Councilmember Karstetter and carried by unanimous aye voice vote.

Blanket Annual Utility Encroachment Permit – Consider report prepared by City Engineer Dave Peters.

City Engineer Dave Peters explained that there have been blanket utility permits issued in the past but they were very informal. The purpose of this request is to put into place the structure needed to control the work quality and schedule under which such work is performed. These permits allow routine maintenance and emergency work only.

A motion was made by Councilmember Blayney to Direct Staff to work with the City Attorney to develop an Ordinance/Fee Resolution or Blanket Permit Agreement such that blanket permits can be issued for 2007 to the various utility companies. In the interim staff will continue to process each work activity as a separate encroachment permit application until the Annual Blanket Permit process is completed. The motion was seconded by Councilmember Kruper and carried by unanimous aye voice vote.

Guidelines for Traffic Impact Studies – Consider report prepare by City Engineer Dave Peters.

City Engineer Dave Peters summarized his report which states that as the City continues to grow and new projects are approved and built, the City's road network will become impacted. Adopting a set of guidelines will provide a framework for preparation of traffic studies which will identify development related impacts to the City's roadway network. These guidelines would then be made available to developers so that they will know what is expected of them.

**Kingsburg City Council
Regular Meeting
January 17, 2007**

A motion was made by Councilmember Karstetter to authorize the City Engineer to work with the Planning and Development Department to create guidelines for traffic impact studies to be adopted by the Council. Following clarification of the fact that each developer would be responsible for their own impact, the motion was seconded by Councilmember Blayney and carried by unanimous aye voice vote.

Simpson Street (Golden State Blvd.) Bike Path/ Pedestrian Trail Project – Continued Item - Consider report prepared by City Engineer Dave Peters.

City Engineer Dave Peters stated that this is a continued issue. He summarized his report which states that as part of the SAFETEA-LU Federal Transportation Funding Program, the City was awarded funds for construction of a bike path/pedestrian trail along Simpson Street (Golden State Blvd.) between Sierra Street and Kamm Avenue.

Following brief discussion, a motion was made by Councilmember Blayney to direct staff to prepare plans and specifications for the subject project based upon the design concepts presented in Figure 1 and Figure 2 as presented by the City Engineer. The motion was seconded by Councilmember Kruper and carried by unanimous aye voice vote.

Discussion of Proposed Grading & Site Improvements Ordinance – Consider report prepared by City Engineer Dave Peters.

City Engineer Dave Peters stated that the City does not have an ordinance that deals with this. We are currently using the California Building Code to provide requirements for the design and inspection policies and procedures related to grading and site improvements.

Following brief comment, a motion was made by Councilmember Blayney to authorize the City Engineer to work with staff and the City Attorney to draft a Grading and Site Improvements Ordinance for consideration by the City Council. The motion was seconded by Councilmember Karstetter and carried by unanimous aye voice vote.

Council Reports and Staff Communications:

- a. **Kingsburg District Chamber of Commerce Annual Awards Presentation and Dinner** to be held on January 25, 2007 at 6:00 p.m. at the Young Life Building. Councilmember Blayney stated that he will be unable to attend.
- b. **South San Joaquin Division Mayor and Councilmember Academy** to be held February 3, 2007 in Hanford. Councilmembers Kruper and Smith will attend.
- c. **Blossom Trail of Fresno County Opening Ceremony** to be held Friday, February 2, 2007 at 9:00 a.m. at the corner of Marion & Draper Streets.
- d. **Enterprise Zone** – Councilmember Karstetter commented on the importance of the City being involved in the Enterprise Zone in relation to the annexation process. City Manager Don Pauley stated that he attended a meeting recently and was asked to make an immediate commitment that day in the amount of \$9,000. He stated that he did not make that commitment because this would need to come back to the City Council as a budget item. It was agreed that the Council needs more information before making a decision on this.

Closed Session - At 8:37 P. M. the Council adjourned into Closed Session to continue discussion of labor negotiations.

Adjournment – At 8:58 P. M. the Kingsburg City Council adjourned.

Sue Bauch, City Clerk
City of Kingsburg